S 2243.3

Australian National Canal on A: di. Lab safety
superseded by As/AZS 2243.3: 1995

Onder feetsurses amendment 1- February 1993

DR94215

Australian Standard®

Safety in laboratories

Part 3: Microbiology



STANDARDS AUSTRALIA

This Australian Standard was prepared by Committee CH/26, Safety in Laboratories. It was approved on behalf of the Council of Standards Australia on 12 December 1990 and published on 28 March 1991.

The following interests are represented on Committee CH/26:

Australian Government Analytical Laboratories

Australian Institute of Petroleum

Australian Nuclear Science and Technology Organization

Bureau of Steel Manufacturers

Chemical Confederation of Australia

Confederation of Australian Industry

CSIRO, Division of Energy Technology

Department of Agricultural Rural Affairs, Vic.

Department of Defence

National Association of Testing Authorities, Australia

Royal Australian Chemical Institute

University of Melbourne

Additional interests participating in preparation of Standard:

Australian Animal Health Laboratory, Geelong, Vic.

Australian Society for Microbiology

Department of Community Services and Health

Fairfield Hospital, Fairfield, Vic.

Institute of Chemical Pathology and Medical Research

Monash University

Repatriation General Hospital, Concord, NSW

Royal Melbourne Hospital

Royal North Shore Hospital, St Leonards, NSW

Sydney College of TAFE

University of NSW

Review of Australian Standards. To keep abreast of progress in industry, Australian Standards are subject to periodic review and are kept up-to-date by the issue of amendments or new editions as necessary. It is important therefore that Standards users ensure that they are in possession of the latest edition, and any amendments thereto.

Full details of all Australian Standards and related publications will be found in the Standards Australia Catalogue of Publications; this information is supplemented each month by the magazine 'The Australian Standard', which subscribing members receive, and which gives details of new publications, new editions and amendments, and of withdrawn Standards.

Suggestions for improvements to Australian Standards, addressed to the head office of Standards Australia, are welcomed. Notification of any inaccuracy or ambiguity found in an Australian Standard should be made without delay in order that the matter may be investigated and appropriate action taken.

# Australian Standard®

Safety in laboratories

Part 3: Microbiology

First published as AS 2243.3—1979. Second edition 1985. Third edition 1991.

#### **PREFACE**

This Standard was prepared by the Standards Australia Committee on Safety in Laboratories, under the direction of the Chemical Standards Board, to supersede AS 2243.3—1985. This Standard is the third in the AS 2243 series aimed at promoting safety in laboratories. This Standard deals with microbiological aspects of laboratory work and is intended to be used in conjunction with Parts 1 and 2 in the series, relating to general and chemical safety aspects of laboratory work. This edition of the Standard contains a complete revision of the requirements for laboratories dealing with infectious diseases. It classifies microorganisms into four risk groups and contains a description of four levels of containment for microbiology laboratories.

Other Parts of the AS 2243 series are as follows:

Part 1: General

Part 2: Chemical aspects
Part 4: Ionizing radiations
Part 5: Non-ionizing radiations

Part 6: Mechnical aspects Part 7: Electrical aspects Part 8: Fume cupboards

Part 9: Recirculating fume cabinets

The term 'normative' referred to in the Appendices of this Standard indicates that the Appendix is an integral part of the Standard and that all requirements therein must be met. The term 'informative' indicates that the Appendices are for information only.

AS 2243.3/Amdt 1/1993-02-15

### STANDARDS AUSTRALIA



Amendment No. 1 to AS 2243.3—1991 Safety in laboratories Part 3: Microbiology

#### REVISED TEXT

The 1991 edition of AS 2243.3 is amended as follows; the amendment should be inserted in the appropriate place.

SUMMARY: This Amendment applies to Clause 3.8.2.

Published on 15 February 1993.

#### © Copyright — STANDARDS AUSTRALIA

Users of Standards are reminded that copyright subsists in all Standards Australia publications and software. Except where the Copyright Act allows and except where provided for below no publications or software produced by Standards Australia may be reproduced, stored in a retrieval system in any form or transmitted by any means without prior permission in writing from Standards Australia. Permission may be conditional on an appropriate royalty payment. Requests for permission and information on commercial software royalties should be directed to the head office of Standards Australia.

Standards Australia will permit up to 10 percent of the technical content pages of a Standard to be copied for use exclusively in-house by purchasers of the Standard without payment of a royalty or advice to Standards Australia.

Standards Australia will also permit the inclusion of its copyright material in computer software programs for no royalty payment provided such programs are used exclusively in-house by the creators of the programs.

Care should be taken to ensure that material used is from the current edition of the Standard and that it is updated whenever the Standard is amended or revised. The number and date of the Standard should therefore be clearly identified.

The use of material in print form or in computer software programs to be used commercially, with or without payment, or in commercial contracts is subject to the payment of a royalty. This policy may be varied by Standards Australia at any time.

# CONTENTS

		•			•			·				Page
FOREV	VORD					· ••••	••••		••••	••••	••••	5
SECTIO	ON 1 SCOPE AND	GENERAL										
1.1	SCOPE	••••					••••				••••	6
1.2	REFERENCED DOC	CUMENTS	• • • •		••••		••••	·		••••		6
1.3	DEFINITIONS	••••	• • • •	••••	• • • • •	••••	••••		••••	••••	·	6
SECTIO	ON 2 ORGANIZATI	ON AND F	RESPO	ONSII	BILIT	Y					•	
2.1	RESPONSIBILITY	••••				٠						8
2.2	HEALTH MANAGE											8
. 2.3	PROVISION OF SER											9
00 0m1		2021202			مخت					u)		
SECTION	ON 3 GENERAL LA	BOKATOR	YPK	ACT	ICES	AND	PRC	CED	URES	•		
3.1	GENERAL					••••	••••		••••	••••	· ••••	10
3.2		••••								••••	·	10
3.3	WORK PRACTICES										••••	10
3.4	TREATMENT OF L	<b>ABORATO</b>	RY S		S	• • • •	••••	••••	••••	• • • •		11
3.5	GENERAL APPARA								••••	••••	••••	12
3.6	FREEZE-DRYING O									••••	••••	13
3.7	USE OF AUTOCLAY										••••	13
3.8	WASTE DISPOSAL										••••	14
3.9	TRANSPORT OF IN										••••	15
3.10	ACCIDENT TREAT	MENT	••••	••••	••••	••••	••••	••••	••••	••••	••••	15
SECTIO	ON 4 LABORATORY	Y CLEANII	NG		•							
4.1	GENERAL								••••			17
4.2	CLEANING PERSON	NNEL	••••	· .	••••				••••			17
4.3	BENCHES AND WO											17
4.4	WALLS AND SHELT	VES	•	·	••••				••••			17
4.5	FLOOR CLEANING				••••	••••		····	••••			17
SECTIO	ON 5 DEGREE OF H		٠.	. •								
5.1	GENERAL											18
5.1 5.2	CLASSIFICATION C	 YE INIEE/1	····	MICI		CAN			DICK			18
5.3	RISK-GROUPING O											18
	ON 6 TYPES OF LA	•		.VICIFI.	13 151		L	••••	••••	••••		10
SECTIO	÷											
6.1	CLASSIFICATION C	OF LABOR.	ATOF	RIES	••••	••••	••••	••••	••••	••••		25
6.2	LABORATORIES F											25
	PULATION	••••	••••	••••	••••	••••	••••	••••	••••	••••	••••	25 -
SECTIO	ON 7 WORK AREAS			,				,				
7.1	WARNING SIGNS				••••	••••			••••	••••	••••	26
7.2	<b>SEGREGATION OF</b>	SPECIAL A	AREA	\S		••••			••••	••••		26
7.3	BENCHES AND SEA								••••	••••		26
7.4	VERMIN					·	••••		••••			26
7.5	VENTILATION AND					••••			••••		••••	26
SECTIO	ON 8 SPECIAL SAF	ETY EQUI	PMEN	ΝT								
8.1	PERSONNEL PROTI	FCTION	• •							٠.		27
8.2	FIRST AID KIT			••••					••••			27
8.3	BIOLOGICAL SAFE	• • • • • • • • • • • • • • • • • • • •										27
0.3	CYTOTOVIC DRIE		-			••••	••••	••••	••••	••••	••••	27

		Page
· SECT	TION 9 ANIMALS AND ANIMAL HOUSES	
9.1	GENERAL	28
9.2	SPECIAL AREAS	28
9.3	CAGES AND RACKS	28
9.4	CROSS-INFECTION	28
9.5	PERSONAL PROTECTION	28
9.6	DERMAL ENTRY OF INFECTION	28
9.7	ALLERGIES	28
9.8	DISSECTION AND POST-MORTEM EXAMINATIONS	28
9.9	STERILIZATION AND WASTE DISPOSAL	28
APPI	ENDICES	s
Α	TOXIC SUBSTANCES USED IN THE MICROBIOLOGY LABORATORY	. 29
В	DISINFECTANTS AND ANTISEPTICS	30
С	MICROBIOLOGICAL ACCIDENT REPORT	33
D	TYPICAL MICROBIOLOGICAL INCIDENT REPORT	34
E	CONTAINMENT LEVELS	35
F	CONTAINMENT LEVEL FOR MANIPULATED DNA	39
G	BIOLOGICAL HAZARD WARNING SYMBOL	40
н	REFERENCES AND RELATED DOCUMENTS	41

# **FOREWORD**

Safety in all laboratories is an individual, as well as a management responsibility. It is management's responsibility to provide protective equipment, a policy relating to safe work practices within a laboratory and to promote the institution of those practices. It is the laboratory staff's responsibility to carry out the safe work practices and to use protective equipment to minimize injury, not only to themselves, but also to their colleagues. Staff training must be directed toward making safety an attitude of mind and an integral part of all laboratory procedures, so that a constant, purposeful control of the laboratory environment will result. Accidents such as spillages are an obvious hazard, but the production of aerosols is a less obvious hazard that can be a serious source of contamination. In addition to the many problems commonly encountered in chemical laboratories, microbiological laboratories pose the following specific problems:

- (a) Infection of laboratory staff, and of the general public or of animals by dissemination of pathogens outside the laboratory.
- (b) Cross-contamination.
- (c) Contamination with adventitious microorganisms.

The safest procedure is to regard all microorganisms as potential pathogens and to treat them accordingly.

## STANDARDS AUSTRALIA

# Australian Standard Safety in laboratories

# Part 3: Microbiology

### SECTION 1 SCOPE AND GENERAL

- SCOPE This Standard sets out requirements, responsibilities and general guidelines relating to safety in laboratories where microorganisms are handled. It is intended for laboratories, including animal houses, where microbiological work such as research, teaching, diagnosis, quality control and regulatory analysis, e.g. of foodstuffs, water and effluents, pharmaceuticals and cosmetics, is undertaken. This Standard should be read in conjunction with AS 2243.1.
- 1.2 REFERENCED DOCUMENTS The following documents are referred to in this Standard:
- AS
- 1132 Methods of test for air filters for use in air conditioning and general ventilation
- 1132.5 Method 5: Determination of arrestance efficiency, average arrestance efficiency, dust holding capacity, and dust holding capacity per unit of effective face area for test dusts Nos 1, 2 and 3
- 1319 Safety signs for the occupational environment
- 1324 Air filters for use in air conditioning and general ventilation
- 1336 Recommended practices for eye protection in the industrial environment
- 1337 Eye protectors for industrial applications
- 1410 Sterilizers—Steam—Pre-vacuum
- Classrooms, workstations and safety cabinets-Methods of test 1807
- 1807.6 Method 6: Determination of integrity of terminally mounted HEPA filter installations
- 1885 Code of practice for recording and measuring work injury experience
- 2243 Safety in laboratories
- 2243.1 Part 1: General
- 2243.2 Part 2: Chemical aspects
- 2243.8 Part 8: Fume cupboards
- 2243.9 Part 9: Recirculating fume cabinets
- Biological safety cabinets
- 2252.1 Part 1: Biological safety cabinets (Class I) for personnel protection 2252.2 Part 2: Laminar flow biological safety cabinets (Class II) for personnel and product protection
- 2508 Safe storage and handling information cards for hazardous materials
- 2567 Cytotoxic drug safety cabinets
- 2639 Cytotoxic drug cabinets—Installation and use
- Biological safety cabinets—Installation and use 2647
- 2982 Laboratory construction

Worksafe Australia

(NOHSC) Exposure standards for atmospheric contaminants in the occupational environment (+kld) :~ 550

3864 Safety colours and safety signs

**ANSI** 

Z35.5 Biological hazard symbol

BS

- 4402 Specification for safety requirements for laboratory centrifuges
- 1.3 **DEFINITIONS** For the purpose of this Standard, the definitions below apply.
- Aerosol—suspension in air of finely dispersed solids or liquids.
- 1.3.2 Antiseptic—substance capable of destroying or preventing growth of microorganisms under prescribed conditions of use, and specifically for application to living tissues.
- Aseptic technique—the exercise of special procedures for maintaining—
- (a) the sterility of equipment, media, and other materials;
- (b) the purity of cultures, by eliminating adventitious contamination; and
- (c) protection for the operator and environment.